

Issued : May 2, 2023

## **ADDENDUM #1**

*This Addendum is hereby made a part of the contract documents to the same extent as though it was originally included therein. This addendum must be acknowledged in the Bid Form.*

TO ALL BIDDERS FOR FURNISHING LABOR, EQUIPMENT AND MATERIALS NECESSARY AND REQUIRED FOR:

**Hurricane Ida Repairs to the Houma Fire Stations – Multiple Sites  
Houma, La.**

ARCHITECT'S PROJECT NUMBER: 22-1951

## **MISCELLANEOUS CHANGES, ADDITIONS AND CORRECTIONS:**

1. A non-mandatory Pre-bid Conference was held on Tuesday, April 4th at 10:00am. Conference minutes and a copy of the sign-in sheet are included as part of this Addendum for reference.
2. For clarification, existing items currently in place throughout the building are to remain in place unless specifically noted otherwise in the Construction Documents. It is the Contractor's responsibility to temporarily remove and reinstall any items as required to access areas to perform non-associative work (Example: Contractor may need temporarily remove/reinstall existing electrical conduit in order to access attic space above for insulation installation.)

## **CHANGES, ADDITIONS AND CORRECTIONS IN PROJECT MANUAL:**

N/A

## **CHANGES, ADDITIONS AND CORRECTIONS IN THE DRAWINGS:**

1. Sheet C-A100: The following shall be added to the scope of work at the Safe Room:
  - Contractor shall provide and install new antenna pole to match existing damaged pole (mounted to building) and reinstall existing antenna currently on site (refer to attached photo).
2. Sheet D-A100: Photo No.4 and Specific Note #8: Work scope indicated in Specific Note #8 shall be removed from the project (no new shutter is required).
3. Sheet D-A100: The following shall be added to the scope of work at the Central Fire Station:

- Contractor shall repair/patch surface cracks in interior plaster wall locations. Assume 50 sqft. for bidding purposes (refer to attached photos).
  - Contractor shall route & repoint damaged masonry mortar joints at exterior brick (mortar shall match existing). Assume 20 lnft. for bidding purposes (refer to attached photos).
  - Contractor shall fill existing crack in cast stone with flexible caulking to match stone finish (refer to attached photo).
  - Contractor shall provide and install new VHF wire for existing VHF antenna to be reinstalled at new antenna tower.
4. Sheet E100: Please remove current sheet E100 and replace with the revised sheet E100 (attached).

### **PRIOR APPROVALS:**

N/A

**END OF ADDENDUM #1**

**HURRICANE IDA REPAIRS TO HOUMA FIRE STATIONS  
MULTIPLE SITES  
HOUMA, LA.  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

**NON-MANDATORY PRE-BID CONFERENCE MINUTES**

**April 27, 2023 (10:00 AM)**

***\*Additional items discussed are indicated in red.***

1. Introduction of Owner, Program Manager, Architect, and Consultants ***Blaise Dufrene (DDG Project Manager/Architect) & Houma Fire Chief Corey Henry***
  - a. This pre-bid conference is ***Non-Mandatory.***
  - b. Please make sure that all Prime Bidders Sign-in. ***(See attached Sign-in Sheet)***
2. Bid Date/Time/Place: ***Tuesday, May 9, 2023 at 2:00pm at the City of Houma Service Complex (Purchasing Division) 301 Plant Rd. Houma, La. Plans may be physically submitted, delivered by registered or certified mail or submitted electronically through Central Bidding.***
3. Bid security requirements: ***Bid Bond in the amount of five (5%) percent of the amount of the proposal made payable to the appropriate agency. Failure to do so will result in the bid/bids being declared nonresponsive and shall be cause for rejection. If a bid bond is provided it shall be on the form described in the Project Manual.***
4. Performance and Payment bond requirements: ***Refer to Supplementary Conditions of the Project Manual***
5. Review Addenda (issued and proposed)
  - a. ***No Addenda have been issued to date, however one will be issued in the near future that includes minutes to this pre-bid conference, as well as the list of bidders who attended.***
6. Review Bid Form
  - a. Submit original only – ***LA Uniform Public Work Bid Form [please note that the bid form designates a base bid amount for each site as well as a total (cumulative) base bid amount.]***
  - b. ***Fill-in all blanks.*** If an item does not apply, write in “N/A” or “Not Applicable”
  - c. Discuss Alternates:
    - ***No Alternates in this project.***
  - d. Discuss unit prices:
    - ***Remove & replace damaged wood sheathing at roof.***
    - ***Remove & replace damaged wood blocking.***
  - e. Discuss construction time: ***120 calendar days***
  - f. Discuss liquidated damages: ***\$300.00 per calendar day***
7. Discuss post bid information ***(To be submitted by apparent low-bidder within 10 days of bid).***

8. Discuss delays and extensions of time and anticipated days of adverse weather. **Refer to Supplementary Conditions**
9. Insurance requirements are indicated in the Supplementary Conditions of the Sample Contract.
10. Discuss tax exempt status and requirements, review forms. **Project is Sales Tax Exempt. Contractor will need to register as a vendor for the Parish if not already registered.**
11. Project coordination
  - a. Superintendent (full-time)
  - b. Subcontractors must be familiar with all plans and specifications
12. Discuss Testing Lab Requirements: **Contractor shall be responsible for testing unless otherwise noted in specifications.**
13. Discuss temporary facilities
  - a. Utilities: **Contractor to utilize Owner's current utilities.**
  - b. Site access and utilization : **The building/sites shall be occupied throughout construction. The Contractor will need to coordinate work with the building occupants to ensure minimal interruption of the buildings usual activities.**
  - c. Sanitary facilities: **Provided and maintained by Contractor.**
  - d. Project sign: **Project identification as required by AHJ.**
  - e. Security and protection: **Contractor is responsible for securing site and materials.**
14. Requests for product substitutions.
  - a. Must receive 7 days prior to bid time.
  - b. Approvals issued by Addendum only; 72 hours before bidding
  - c. Owner reserves the right to substitute products after bidding to maintain the project schedule in accordance with General Conditions
15. Advise Bidders regarding which online service and/or plan rooms they can obtain documents: **Bid Documents may be obtained through Central Bidding [www.centralbidding.com](http://www.centralbidding.com) . Plans also available for viewing at the office of Duplantis Design Group by appointment.**
16. Summarize the Work
  - a. General Description:  
**The scope of work includes the replacement of damaged components which resulted from the effects of Hurricane Ida which include roof systems, exterior envelope components, as well as replacement of water-damaged interior finishes at five(5) fire department locations within the vicinity of downtown Houma, Louisiana.**
  - b. **Contractor shall be responsible for maintaining a weathertight condition throughout construction.**
  - c. Work to be performed by others: **N/A.**
17. Owner/Design Team comments/information
18. Questions?
  - **A question was asked about the estimated budget. Blaise indicated he would post it as part of the meeting minutes. The estimated budget is \$370,000.00.**

- *A question was asked about acceptable working hours. Blaise indicated that these would need to be in accordance with any local ordinances.*
- *A question was asked about prevailing wages. Prevailing wages will not required to be documented as the project is not federally funded (Davis-Bacon).*



**Hurricane Ida Repairs – Houma Fire Stations (Multiple Sites)**  
**8537 E. Park Ave., Houma, LA 70360**

DDG Project No. 22-1951

Non-Mandatory Pre-Bid Conference  
 April 27, 2023; 10:00 AM

**SIGN-IN SHEET (please write legibly!!!!)**

Name (Please Print)	Company Represented	Phone No.	Email address	Bidding as General (Y/N)
BRASE DUFRENE	DDG	985 447 0090	bdufrene@ddy pc.com	N
Chad Henry	HFO	985-873-6391	chen-y@hfo.org	
Lawson Webb	Roofing Solutions	(225) 397-3947	Lwebb@RoofingSolutionsLA.com	Y
Trenton Rainey	Rainey and Sons Constructing	985-226-7952	rainey built@gmail.com	Y
Cory Knobloch	TBT Contracting inc. of LA	985-400-1221	office@tbt contracting	Y

## Additional Photos:



Safe Room – Antenna Pole



Central Station – Interior Surface Cracking



Central Station – Interior Surface Cracking



Central Station – Exterior Masonry Cracking



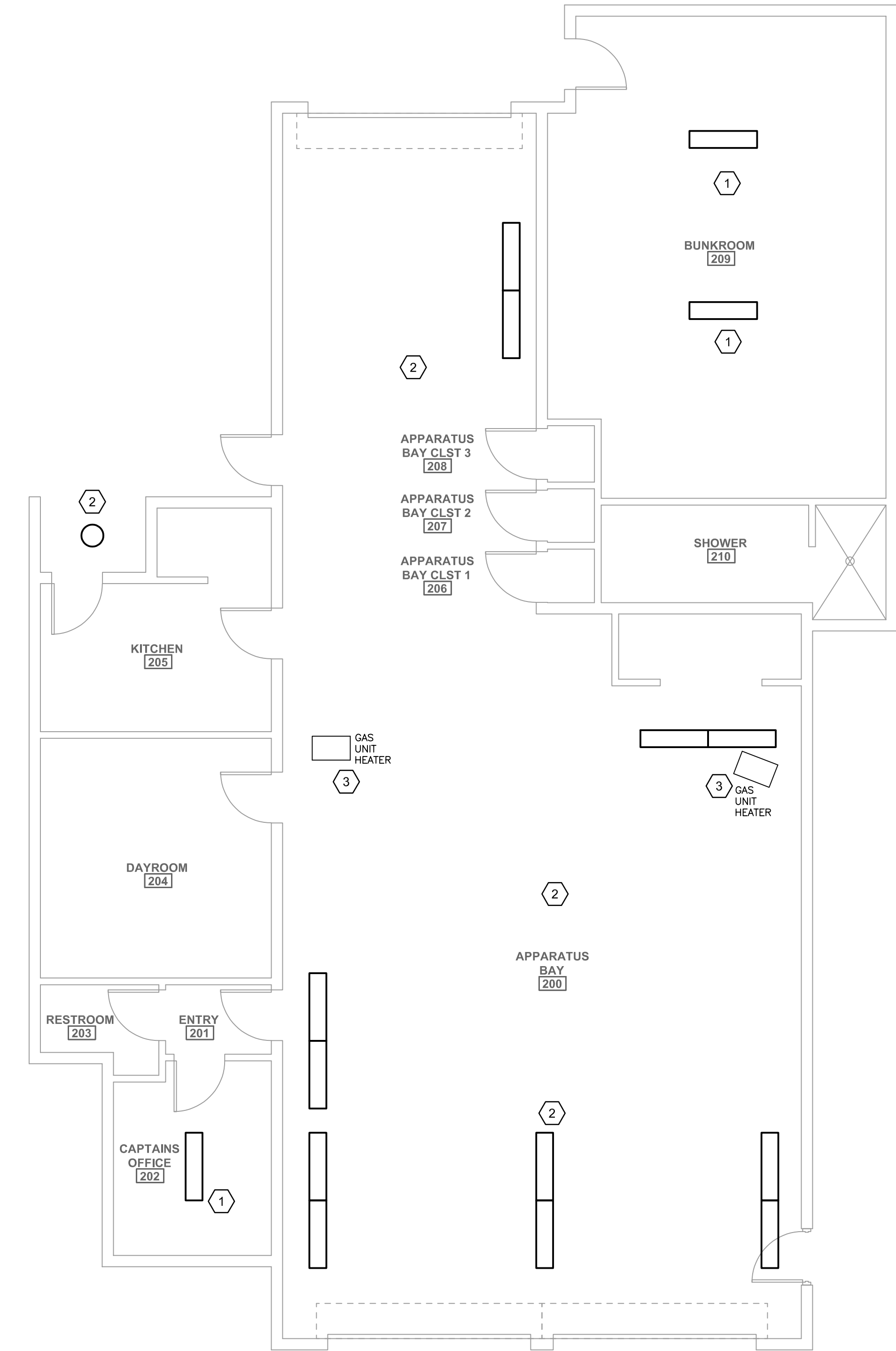


Central Station – Exterior Masonry Cracking



Central Station – Exterior Masonry and Cast Stone Cracking





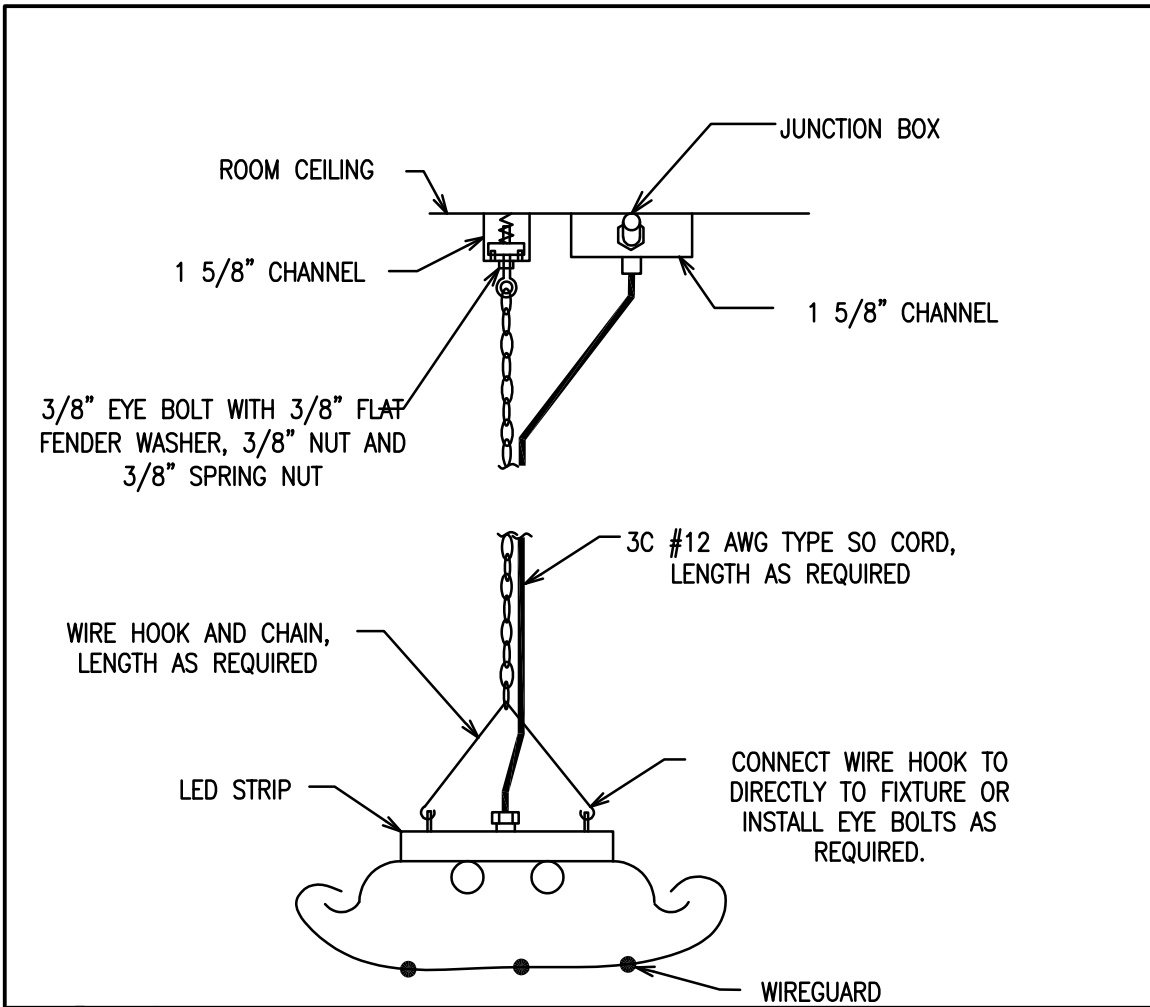
1 NORTH STATION - ELECTRICAL PLAN

ELECTRICAL GENERAL NOTES

- ALL WORK SHALL COMPLY WITH LOCAL, STATE, AND FEDERAL CODES TO THE SATISFACTION OF CODE AUTHORITIES HAVING JURISDICTION.
- ALL WORK SHALL COMPLY WITH THE REQUIREMENTS OF NFPA 70 & 101 AND THE AMERICANS WITH DISABILITIES ACT.
- COORDINATE ALL CEILING DEVICES WITH LIGHTING, STRUCTURE, ETC. THROUGH GENERAL CONTRACTOR. REFER TO ALL DRAWINGS, (STRUCTURAL, PLUMBING, ELECTRICAL, ARCHITECTURAL, ETC.). NOTIFY ARCHITECT/ENGINEER CONCERNING ANY CONFLICTS NOTED PRIOR TO BIDS FOR CLARIFICATION TO THE SATISFACTION OF THE BIDDER. REFER TO SPECIFICATIONS FOR REQUIREMENTS. REFER TO LATEST ARCHITECTURAL REFLECTED CEILING PLAN. COORDINATE ALL CEILING DEVICE LOCATIONS.
- THE CONTRACTOR SHALL VISIT THE SITE AND THOROUGHLY FAMILIARIZE THEMSELVES WITH THE EXISTING CONDITIONS VERIFYING THAT THE WORK CAN BE PERFORMED AS DESCRIBED IN THESE DEMOLITION DRAWINGS, PRIOR TO SUBMITTING A BID.
- THE CONTRACTOR SHALL AT ALL TIMES CONSULT WITH THE ARCHITECT AND FOLLOW DIRECTIVES ISSUED BY THE ARCHITECT WHICH WILL ENSURE THE CONTINUED SAFE FUNCTIONING OF THE OWNERS OPERATIONS. THE CONTRACTOR SHALL MINIMIZE ENCUMBRANCES TO THE OWNER'S OPERATIONS AT ALL TIMES AND SHALL NOTIFY THE ARCHITECT OF ANY WORK AFFECTING THE OPERATION OF THE OWNER AT LEAST THREE DAYS PRIOR TO PERFORMING SAID WORK.
- REFER TO ARCHITECTURAL DEMOLITION PLANS FOR DEFINITION OF ALL ITEMS TO REMAIN AND BE RE-USED AS WELL AS ITEMS TO BE REMOVED.
- THE CONTRACTOR SHALL ASK FOR DETAILS AND/OR INSTRUCTIONS WHEN UNCERTAIN HOW TO PROCEED. THE LACK OF NOT REQUESTING DETAILS DOES NOT EXCUSE SLOPPY OR IMPROPER WORK. CORRECTION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AT NO COSTS TO THE OWNER.
- AS A MINIMUM, ALL ELECTRICAL WORK SHALL COMPLY WITH THE 2020 EDITION OF THE NATIONAL ELECTRICAL CODE.
- REMOVE EXISTING POWER, LIGHTING SYSTEMS, MATERIAL AND EQUIPMENT WHICH ARE MADE OBSOLETE OR WHICH INTERFERE WITH THE CONSTRUCTION OF THE PROJECT. REINSTALL ANY SUCH POWER, LIGHTING, SYSTEMS, MATERIALS AND EQUIPMENT WHICH ARE REQUIRED TO REMAIN ACTIVE FOR THE FACILITY TO BE FULLY FUNCTIONAL.
- CONTRACTOR SHALL FURNISH AND PROVIDE ALL DEMOLITION REQUIRED TO ACCOMMODATE THIS PROJECT, WHETHER INDICATED ON DRAWINGS, OR DIRECTED IN THE FIELD.

ELECTRICAL KEYNOTES

- REMOVE EXISTING LIGHT FIXTURE(S) IN THIS SPACE. PROVIDE AND INSTALL NEW LED LIGHT FIXTURES; FIXTURE MANUFACTURER AND CATALOG LITHONIA - BLWP. REMOVE AND REPLACE DEMOLISHED FIXTURE/DEVICE WIRING AND RACEWAY TO ACCOMMODATE CEILING REPAIR. ANY DAMAGED ITEMS SHALL BE REPLACED BY CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER. FIELD VERIFY PRIOR TO BID. CONTRACTOR SHALL INCLUDE RUNNING A CONTINUOUS HOT CIRCUIT TO FIXTURES FOR PROPER OPERATION OF EMERGENCY BATTERY PACKS.
- REPLACE EXISTING DAMAGED LIGHT FIXTURE(S) IN THIS AREA WITH NEW; MATCH EXISTING FIXTURE(S). CONNECT TO EXISTING LIGHTING CIRCUIT PREVIOUSLY FEEDING THIS AREA.
- DISCONNECT AND RE-INSTALL ALL ELECTRICAL CONNECTIONS TO GAS UNIT HEATERS AS REQUIRED. COORDINATE WITH MECHANICAL CONTRACTOR PRIOR TO ROUGH-IN.



2 INDUSTRIAL STRIP FIXTURE CHAIN MOUNTING NO SCALE

AGREEMENT FOR SINGLE USE OF ELECTRONIC (CAD) MEDIA  
ADG ENGINEERING

At your request, and at a cost of \$10.00 per drawing sheet, to facilitate the preparation of shop drawings or submittals, we will provide electronic files for your singular, limited use specifically on the project in question, subject to the following terms and conditions:

The electronic files are compatible with AutoCad 2010. We make no representation as to the compatibility of these files with your hardware or your software beyond the specified release of the referenced specifications. CAD files remain the property of the Engineer of Record and in no case shall the transfer of these files be considered a sale.

Data contained on these electronic files is part of the design professionals instrument of service and shall not be used by you or anyone else receiving this data through or from you for any purpose other than as source of information for the referenced project and shall not be relied upon as an authoritative source of data for design or layout. Any use by your organization or by others will be at your sole risk and without liability or legal exposure to ADG, Inc. You agree to make no claim and hereby waive, to the fullest extent permitted by law, any claim or cause of action of any nature against ADG, Inc. Its officers, directors, employees, agents or subconsultants which may arise out of or in connection with your use of the electronic files.

Furthermore, you shall, to the fullest extent permitted by law, indemnify and hold harmless ADG, Inc. for all claims, damages, losses and expenses, including attorney's fees arising out of or resulting from your use of these electronic files.

By requesting electronic media, requestor is acknowledging acceptance of all verbiage contained in this form. See specifications for additional information.

3 AGREEMENT FOR SINGLE USE OF ELECTRONIC (CAD) MEDIA NO SCALE



ASSOCIATED DESIGN GROUP, INC.  
3909 W Congress Street, Suite 201  
Lafayette, Louisiana 70506  
Phone: (337) 234-5710  
Email: adginc@adginc.org

Project No. 22436

HURRICANE IDA REPAIRS  
TO HOUMA FIRE DEPARTMENT STATIONS  
MULTIPLE SITES  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT



314 E. BAYOU RD | THIBODAUX, LA  
985.447.0090



PROJECT NO. 22-1951  
CONSTRUCTION DOCUMENTS  
4/3/2023

CHECKED DS  
DRAWN BY DN

FLOOR PLAN (NORTH STATION)

E100